

**MINUTES OF ORGANIZATIONAL BOARD MEETING 12-9-14 #903
BOARD OF EDUCATION**

CALL TO ORDER/MEETING PLACE

The Board of Education Clerk, Ms. Barbara Laifman, called the regular meeting to order at 5:40 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Barbara Laifman, Clerk, Mr. Drew Hazelton, Member and Mr. Allen Rosen, Member.

BOARD ABSENT

Ms. Mary Pallant, President

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:41 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Mary Pallant, reconvened the regular meeting to order at 6:05 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Pallant, President, Ms. Barbara Laifman, Clerk, Mr. Drew Hazelton, Member, and Mr. Allen Rosen, Member

BOARD ABSENT

Jake Whealen, Student Board Rep

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Mary Pallant led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

Dr. Knight reported the Board of Education took action on three Tort Claims received against the District to reject them. The Board of Education approved the decision on a vote of Aye: Hazelton, Laifman, Rosen, No: 0, Absent - Pallant.

ADOPTION OF AGENDA

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Laifman, Pallant, Rosen, No - 0.

PUBLIC SPEAKERS

None

REPORT FROM BOARD MEMBERS

Board Member Allen Rosen offered congratulations to Mary Pallant on her retirement from the Board. He reported he attended the choir concert and he was most impressed with the level of commitment he recognized from Ms. Cissell for each student. Board Member Barbara Laifman also thanked Mary for her years of service on the Board and thanked all four people, Allen, Drew, Derek and Denise, who will join the Board and knows that the Board will approach the job ahead with patience, respect and be a good governance team together. Ms. Laifman attended the Roadmap meeting for 9th graders and their parents, the secondary Common Core Information meeting, the DELAC meeting, and interviewed the interested candidate for the Citizens' Oversight Committee. The Community Outreach Committee was cancelled. Board Member Drew Hazelton welcomed Derek and Denise to the Board. He reported he attended the Facilities Planning Committee meeting.

REPORT FROM SUPERINTENDENT

Dr. Knight thanked and honored Mary Pallant for her years of service to the Board of Education with a plaque of appreciation and a Resolution from the Ventura County Supervisors. Ms. Pallant thanked everyone and stated she feels she is leaving the Board in good hands.

Report from School Site Councils

The Board received a School Site Council report from Oak Park High School.

Report from Facilities Planning Committee

Keith Henderson reported on the continuing activities of the Facilities Planning Committee.

C.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye – Hazelton, Laifman, Pallant, Rosen, No – 0.

- a. [Approve Minutes of Special Board Meeting November 17, 2014 and Regular Board Meeting November 18, 2014](#)
- b. [Public Employee/Employment Changes 01CL22623-01CL22629 & 01CE07062-01CE07101](#)
- c. [Approve Overnight Trip for Oak Park High School Girls' Soccer Team – December 12-14, 2014](#)
- d. [Approve Notice of Completion, Project 14-25R, Classroom Building Replacement at Oak Park High School](#)
- e. [Approve Change Order #1, Project 14-26F, Track Resurfacing Project at Oak Park High School](#)
- f. [Approve Notice of Completion, Projection 14-26F, Track Resurfacing Project at Oak Park High School](#)
- g. [Approve Out of State Travel for Classified Employee to Attend QUE Conference in Detroit, Michigan – April 28-30, 2015](#)

ACTION

2. BOARD

a. [Oath of Office](#)

Dr. Knight led Drew Hazelton, Denise Helfstein, Allen Rosen and Derek Ross in the Oath of Office

b. [Election of Officers of the Board of Education](#)

On nomination of Drew Hazelton, seconded by Allen Rosen, the Board of Education appointed Barbara Laifman, President of the Board for 2015. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On nomination of Barbara Laifman, seconded by Drew Hazelton, the Board of Education appointed Allen Rosen, Vice President of the Board for 2015. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On nomination of Allen Rosen, seconded by Derek Ross, the Board of Education appointed Drew Hazelton, Clerk of the Board for 2015. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

c. Confirmation and Designation of Board Representatives to District Committees

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved the choices of District Committees to serve on during 2015. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0

3. BUSINESS SERVICES

a. Approve Appointments to the Oak Park Citizens' Oversight Committee

On motion of Drew Hazelton, seconded by Allen Ross, the Board of Education approved the appointment of Keith Caruso to the Oak Park Citizens' Oversight Committee. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

Drew Hazelton left the meeting at 7:05 p.m.

d. Approve Proposed Board Meeting Schedule for Calendar Year 2015

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Board Meeting Schedule for Calendar Year 2015 with the change of the April meeting to April 21, 2015. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

e. Approve Certification of Signatures

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the Certification of Signatures. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

f. Approve Designation of Secretary/Authorized Agent of the Board of Education

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the appointment of Dr. Anthony W. Knight as the Secretary/Authorized Agent of the Board of Education. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

g. Select and Approve School Board Representative to the County Committee on School District Organization

On nomination of Allen Rosen, seconded by Barbara Laifman, the Board of Education appointed Denise Helfstein, School Board Representative to the County Committee on School District Organization. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

3. BUSINESS SERVICES

b. Approve Amendment #5 to Agreement with Balfour Beatty Construction, Inc. for Program/Construction Management Services

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved Amendment #5 to Agreement with Balfour Beatty Construction, Inc. for Program/

Construction Management Services. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

c. Approve Agreement for Architect of Record Services in Connection with District Construction Projects

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the Agreement for Architect of Record Services in Connection with District Construction Projects with Mainstreet Architects + Planners, Inc.. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

d. Approve Amended Joint-Use Agreement with Rancho Simi Recreation and Park District for 2014-2017

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved the amended Joint-Use Agreement with Rancho Simi Recreation and Park District for 2014-2017. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

e. Approve Fiscal Year 2014-2015 First Interim Financial Report, Certification and Budget Revisions

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the Fiscal Year 2014-15 First Interim Financial Report, Certification and Budget Revisions. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

f. Approve Addition of Crossing Guard Service at Conifer and Oakleaf Avenue

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved the addition of Crossing Guard Service at Conifer and Oakleaf Avenue. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

g. Approve Acceptance of Donations

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education accepted the Donations to the District. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

h. Approve New District Motto

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved a new District Motto - Educating Compassionate and Creative Global Citizens. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

4. CURRICULUM

a. Approve Additional Novels for Oak Park Independent School

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved additional novels for Oak Park Independent School – *Wonder* by R J Palacio and *How We Got to Now* by Steven Johnson. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

DISCUSSION ITEM

1. Student Assessment Results - 2014

Dr. Heilbron presented the results of student assessments from Spring 2014

5. BOARD POLICIES

a. Approve Amendment to Board Policy 1312.3 – Uniform Complaint Procedures – First Reading

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education tabled this policy until January for staff to get further information from CSBA. Motion carried Aye – Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

b. Approve Amendment to Board Policy 5131.2 – Bullying – First Reading

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education tabled this policy until January for staff to get further information from CSBA. Motion carried Aye – Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

c. Approve Amendment to Board Policy 5145.3 – Nondiscrimination/Harassment – First Reading

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education tabled this policy until January for staff to get further information from CSBA. Motion carried Aye – Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

d. Approve Amendment to Board Policy 5145.7 – Sexual Harassment - First Reading

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education tabled this policy until January for staff to get further information from CSBA. Motion carried Aye – Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

e. Approve Adoption of Board Policy 7132 – Placement of Wireless Telecommunication Towers – First Reading

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education adopted Board Policy 7132 – Placement of Wireless Telecommunication Towers on first reading with changes. Motion carried Aye –Helfstein, Laifman, Rosen, Ross, No – 0, Absent - Hazelton.

IV. INFORMATION ITEMS

1. Monthly Cash Flow Report
2. Monthly Enrollment and Attendance Report

V. OPEN DISCUSSION

There being no further business before this Board, the Regular meeting is declared adjourned at 10:27 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board